



# Accounts Payable Overview

The screenshot displays the 'Complete Control for Communities' software interface. The main window is titled 'Invoice Entry -- ATG Demo Association'. It shows a vendor entry for '\*\*\*3D Printing and Copying, Inc.\*\*\*' with an invoice amount of 375.50, dated Tue Mar 15, 2005, and a bank of Wachovia Bank. The voucher number is 27049, and the invoice date is 2005-03-15. The period is February, 2005. Below this, there are tabs for 'Voucher Details', 'Vendor Activity', 'Details Activity', 'Vendor Info', and 'Vendor Contact'. A table shows a single line item with a date of 02/28/05, a due date of 03/15/05, a department of 10, a GL account of 8901, and an amount of 375.50. A comment field contains 'Full 40 character detail description'. Below the table, there is a 'Long description to appear on check and general ledger' field. A 'Global Vendor Maintenance' window is overlaid on the main window, showing details for Vendor Code 10259, Name '\*\*\*3D Printing and Copying, Inc.\*\*\*', Short Name '\*\*\*3D PRINTING AND C', Address '15 North State Street', City 'Newtown', State 'PA', and Zip '18940'. Contact information includes Name 'Jacob Aiken', E-Mail 'jaiken@3dprint.com', Phone '215-947-9022', and Ext '241'. There is a checkbox labeled 'Uncheck to close transaction note'.

## Complete Real time Information

- Accurate up-to-date information
- Eliminates period end “posting” processes
- Instantaneous access to information
- Timely financial reporting
- Complete, user defined reporting criteria

## Accounts Payable Vendor setup

- Common vendor master throughout system
- Vendor master can be customized for each association
- User-defined fields for unique tracking mechanism for each vendor
- Vendor master integrated with Work order module for single point of entry

## Multiple Entry Types

- Standard entry allows multiple line item distribution
- Full vendor voucher accrual accounting
- “Template” entries to eliminated repetitive recurring entries
- Ability to schedule future payment
- Ability to place invoice items on hold at vendor or invoice line item level

## Bank Setup

- System supports an “unlimited” number of bank accounts per association
- Full Laser Check information stored on bank master

## Check Production

- Full Laser generated MICR formatted checks eliminate costly check stock and check form changing costs
- Ability to print single off-cycle check on demand

## Reporting and Analysis

- Full Cash requirements reporting
- Full Cash disbursement reporting
- Full 1099 tracking and reporting
- Download to Excel for further analysis
- Complete date selection to allow cross month and cross year reporting

## Other

- Complete user defined access security by user and functional area



For further information, contact Advanced Technology Group, Inc.  
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